

November 28, 2018

A regular meeting of the Board of Education of South Huntington Union Free School District was held on November 28, 2018, in the Leadership Conference Room of the James Kaden Administrative Offices, 60 Weston Street, Huntington Station, New York.

Present: **Board Members:**

President

Vice President

Mr. Ciappetta

Mr. Bronson

Mrs. DeGaetano

Mr. Joyner

Mrs. LaCara

Mr. Nitkewicz

Staff:

Superintendent of Schools

Asst. Supt. for Business & District Operations

Asst. Supt. for Instruction & Curriculum

Asst. Supt. for Student Services

Personnel Administrator

District Clerk

Dr. Bennardo

Dr. Centamore

Dr. Bloom

Mrs. Poprilo

Mr. Fallon

Mrs. McLean

Not Present: Mrs. Carey, Vice President

Call to Order: Mr. Ciappetta opened the meeting at 6:30 p.m.

Executive Session: Motion by Mrs. LaCara, seconded by Mr. Bronson, be it Resolved that the Board go into Executive Session regarding a confidential personnel matter. Motion carried unanimously.

Motion by Mr. Joyner, seconded by Mrs. DeGaetano, be it Resolved that the Executive Session be adjourned. Motion carried unanimously.

Mr. Ciappetta opened the Business Meeting at 7:55 p.m. and led the audience in the Pledge of Allegiance.

**Chamber
Orchestra
Performance:**

Mr. Ciappetta welcomed the audience to the evening's special meeting, and introduced the Walt Whitman High School Chamber Orchestra directed by Music teacher Frank Yolango. The Chamber Orchestra played "Lullaby" splendidly. Mr. Yolango announced Senior Jaycee Cardoso, who played "White Christmas" solo on the violin. He was absolutely phenomenal and received a standing ovation, most deservedly. Mr. Ciappetta thanked the Chamber Orchestra profusely for their musical performance, and commented on Jaycee's magnificent piece.

**WWHS Boys
Soccer Team
Recognition:**

Mr. Ciappetta shared with the audience that it was no secret that the WWHS Boys Soccer team was a powerhouse in the County, on Long Island, and New York State. The season ended with a record of 13 wins and 3 losses, and the

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Wildcats entered the playoffs as the sixth seed in the tournament. Mr. Ciappetta added that the team's tenacity produced results with defeating Bellport, then Brentwood with a heart-pounding one goal victory, and Commack, their arch rival, with a score of 2-1 in front of a stunned Commack crowd. The Suffolk County Championship Crown was won in front of 2,000 cheering fans against Newfield. The thrill of victory led to the agony of defeat against Port Washington with a loss of 2-1 for the Long Island Championship. Mr. Ciappetta provided credit to these young men who functioned as a true team with amazing defense and unrelenting hustle, game after game. These fine men, Mr. Ciappetta stated, represent our district with distinction, as do coaches John DiGiacomo, Brian Karcz and Rob Tedesco, who represent the proud, classy and competitive spirit we hold dear.

Mr. Ciappetta and Board member Linda LaCara presented each soccer player with a Certificate of Achievement. Several group pictures were taken with the Board of Education, and Board members personally congratulated team members. The recognition concluded, and Mr. Ciappetta announced that the Wildcat Marching Band will be recognized at the December Board meeting for their recent championship status.

**Adoption of
Agenda:**

Motion by Mr. Joyner, seconded by Mr. Nitkewicz, be it Resolved that the revised agenda be adopted.
Motion carried unanimously.

**Motion on Minutes
through Schedule
of Bills (Warrants):**

Motion by Mrs. LaCara, seconded by Mr. Bronson, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approve the following items:

Minutes:

Minutes of Board meeting held on October 17, 2018.

**Schedule of
Investment
Accounts:**

Schedule of Investment Accounts, as of September 2018, copy made part of these legal minutes, p. 723.

**Treasurer's
Report:**

Treasurer's Report, September 2018, copy made part of these legal minutes, p. 724.

**Monthly Trial
Balance and Bank
Reconciliation:**

Monthly Trial Balance and Bank Reconciliation, September 2018, copy made part of these legal minutes, pp. 725-743.

**Monthly Collateral
Reconciliation:**

Monthly Collateral Reconciliation, as of September 2018, copy made part of these legal minutes, p. 744.

**Revenue Status
Report, General
Fund:**

Revenue Status Report, General Fund, for September 2018, copy made part of these legal minutes, p. 745.

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Revenue Status Report, School Lunch Fund:	Revenue Status Report, School Lunch Fund, September 2018, copy made part of these legal minutes, p. 746.
Revenue Status Report, Special Aid Fund:	Revenue Status Report, Special Aid Fund, September 2018, copy made part of these legal minutes, p. 747.
Revenue Status Report, Capital Fund:	Revenue Status Report, Capital Fund, September 2018, copy made part of these legal minutes, p. 748.
Budget Status Report (Expenditures) General Fund:	Budget Status Report (Expenditures), General Fund, for September 2018, copy made part of these legal minutes, pp. 749-756.
Budget Status Report (Expenditures) School Lunch Fund:	Budget Status Report (Expenditures), School Lunch Fund, for September 2018, copy made part of these legal minutes, p. 757.
Budget Status Report (Expenditures) Special Aid Fund:	Budget Status Report (Expenditures), Special Aid Fund, for September 2018, copy made part of these legal minutes, pp. 758-760.
Budget Status Report (Expenditures) Capital Fund:	Budget Status Report (Expenditures), Capital Fund, for September 2018, copy made part of these legal minutes, p. 761.
Budgetary Transfer Report:	Budgetary Transfer Report, for September 2018, copies made part of these legal minutes, p. 762.
Tax Levy Schedule:	Tax Levy Schedule, September 2018, copy made part of these legal minutes, p. 763.
Library Tax Levy:	Library Tax Levy, September 2018, copy made part of these legal minutes, p. 763.
Extraclassroom Activity Fund:	Extraclassroom Activity Fund Report, September 2018, copy made part of these legal minutes, pp. 764-771.

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Schedule of Bills (Warrants):	<u>Approved – Weekly Packet of November 16, 2018</u>		
General (A)	Schedule 50		\$743,765.68
	51		\$1,000.00
	52		\$7,807.82
	V047		(\$8,407.82)
School Lunch	Schedule 20		\$32,750.00
Special Aid (F)	Schedule 20		\$5,660.13
Capital Checking (H)	Schedule 10		\$155,376.61
	<u>Approved – Weekly Packet of November 9, 2018</u>		
General (A)	Schedule 48		\$3,187,369.22
	49		\$11,666.67
School Lunch	Schedule 19		\$12,055.11
Special Aid	Schedule 19		\$55,017.21
Capital Checking (H)	Schedule 9		\$210,780.40

Vote on Minutes through Schedule of Bills (Warrants): Mr. Ciappetta asked for any additional comments or questions on the above items, and then called for a vote on the motion.
Motion carried unanimously.

Depot Road Property Sale: Mr. Joyner offered the following resolution, and Mr. Bronson moved its adoption:

BE IT RESOLVED, that the Trustees of the South Huntington Union Free School District, at the meeting held on November 28, 2018, with a quorum present, approves and consents to the sale to the assignee of Alex Armonas Development Corporation, Intandem Development LLC, which assignment is pursuant to paragraph 16.17 of the Contract of Sale on file in the Office of the District Clerk, from the Board of Education of the Union Free School District No. 13 now known as South Huntington Union Free School District of certain real property known by street address Depot Road, Huntington Station, New York, and designated as District 0400 Section 200.00 Block 02.00 Lot 063.00, as per the vote held on May 15, 2018, whereby the qualified voters of the South Huntington Union Free School District approved said sale. The President of the Board of Trustees of the South Huntington Union Free School District is authorized by the Board of Trustees of the District to sign the deed and transfer documents necessary to effectuate the sale of the property designed as District 0400 Section 200.00 Block 02.00 Lot 063.00 to Intandem Development Corporation assignee of Alex Armonas Development Corporation. Said sale to Intandem Development LLC, the assignee of Alex Armonas Development Corporation, is on substantially the terms and conditions set forth in the Contract of Sale on file in the Office of the District Clerk.

Motion carried unanimously.

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**SEQRA/Memorial
Junior High School
Renovations**

Mr. Bronson offered the following resolution, and Mrs. LaCara moved its adoption:

WHEREAS, the Board of Education of the South Huntington Union Free School District desires to embark upon a capital improvement project at the Memorial Junior High School for the Lobby Renovation and Partial Door Replacements at the existing facility; and

WHEREAS, said capital improvement project at the Memorial Junior High School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility; and replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education of the South Huntington Union Free School District, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project for the Lobby Renovation and Partial Door Replacements at the Memorial Junior High School is classified as a Type II Action pursuant to Section 617.5 (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the South Huntington Union Free School District hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education of the South Huntington Union Free School District hereby declares that the Lobby Renovation and Partial Door Replacements at the Memorial Junior High School is a Type II Action, which requires no further review under SEQRA;

BE IT FURTHER RESOLVED, that the Board of Education of the South Huntington Union Free School District hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the NYSED.

Motion carried unanimously.

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Approval of Amendments to Board Policy §5410, and Board Policy §5411; Adoption of Board Policy §5413, Board Policy §5414:

The Board Policy Review Committee and all appropriate groups have had the opportunity to provide input and, as such, the policies noted are now being submitted to the Board of Education for final approval. After discussion, the Board of Education took the following action:

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the amendments to Policy §5410, Purchasing, and Policy §5411, Purchasing-Competitive Bidding/Offering, be approved as submitted. Additionally, Policy §5413, Guidelines for Federal Funding Purchases, and Policy §5414, Contracting for Professional Services, be adopted as submitted. Motion carried unanimously.

Destruction of Ballots from 2015, 2016 and 2017 Annual Budget Votes and Elections:

Motion by Mrs. LaCara, seconded by Mrs. DeGaetano, be it Resolved that pursuant to Education Law Section 2034, the Board of Education of the South Huntington Union Free School District hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the 2015, 2016 and 2017 Annual District Budget Votes and Board of Education Elections. Motion carried unanimously.

Donation of "Fuel Up and Play 60:"

Motion by Mr. Bronson, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the \$6,300 donation from the National Dairy Association/National Football League that will be provided to the district in three separate payments of \$2,100, as well as three complete flag football kits that will be provided to our athletic department. Motion carried unanimously.

Lead Evaluators of Teachers Resolution:

Mr. Joyner offered the following resolution, and Mrs. DeGaetano moved its adoption:

WHEREAS, the South Huntington Union Free School District has provided appropriate training for its lead evaluators and evaluators, which includes independent observers, in accordance with §30-3.10 of the Rules of the Board of Regents; and

WHEREAS, §30-3.10 of the Rules of the Board of Regents requires lead evaluators to be certified as qualified lead evaluators in accordance with the requirements set forth under §30-3.10 and the training plan designed for certification of lead evaluators set forth in the District's APPR Plan, for the purpose of conducting and/or completing the evaluation of teachers pursuant to Education Law §3012-d; and

WHEREAS, the individuals named below have successfully completed a training course that meets the requirements prescribed in §30-3.10 of the Rules of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED, effective November 29, 2018, the South Huntington Union Free School District certifies the following additional individuals as lead evaluators:

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Michelle Davis, Assistant Principal of Maplewood Intermediate School
 Thomas Keogh, Assistant Principal of Birchwood Intermediate School
 Marijean Scardapane, Supervisor of Data and STEAM Initiatives
 Motion carried unanimously.

**Confidential
 Personnel
 Resolution:**

Mr. Nitkewicz offered the following resolution, and Mrs. DeGaetano moved its adoption:

BE IT RESOLVED, that the Board of Education of the South Huntington Union Free School District hereby accepts charges proffered by the Superintendent of Schools pursuant to §75 of the Civil Service Law against an employee identified in the Notice of Charges dated November 28, 2018, and appoints Stephen O'Brien, Esq., to serve as the Hearing Officer to make findings of fact and recommendations to the Board with respect to those charges, a copy made part of these legal minutes, pp. 772-774.
 Motion carried unanimously.

**Request to Remain
 in South
 Huntington
 Schools:**

Motion by Mr. Nitkewicz, seconded by Mr. Joyner, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby rejects the mother's request to have her daughter remain at Birchwood and her son remain at Oakwood for the current school year. The Board President requested a roll call; the motion of rejection carried unanimously. Mr. Ciappetta asked Mrs. Poprilo to prepare the letter notifying the parent accordingly.

**Request for Tuition
 Arrangement to
 Attend WWHS:**

Mrs. LaCara offered the following resolution, and Mrs. DeGaetano moved its adoption:

WHEREAS, Mrs. Ann-Elizabeth Kenney, Social Studies teacher at Walt Whitman High School, resides in the Garden City UFSD and is desirous of having her 11th-grade daughter attend Walt Whitman High School under a tuition arrangement commencing November 29, 2018;

WHEREAS, the District is in agreement that Mrs. Kenney's daughter can attend Walt Whitman High School with Mrs. Kenney to pay tuition to the South Huntington School District commensurate with New York State approved tuition guidelines;

BE IT RESOLVED, that the Board of Education of the South Huntington UFSD hereby approves the request of Mrs. Kenney to have her 11th-grade daughter attend Walt Whitman High School commencing on Thursday, November 29, 2018, and pay tuition to the South Huntington UFSD commensurate with New York State approved tuition guidelines, as well as the attached tuition agreement with authorization for the Superintendent of Schools to sign the contract accordingly, a copy made part of these legal minutes, pp. 775-777.

Motion carried unanimously.

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**Recommendations
for Placement by
CSE/CPSE:**

Motion by Mr. Nitkewicz, seconded by Mr. Joyner, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated September 20, October 3, 4, 17, 18, 24, 25, 26, 29, 30, November 5, 7, 8, 9, 13, 14, 15, 2018, and the Committee on Preschool Special Education dated September 13, October 3, 5, 10, 15, 17, 25, November 8, 19, 2018, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 778-792.

Motion carried unanimously.

Personnel:

Motion by Mr. Bronson, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 793-800, and authorizes implementation thereof:

Schedule 2: Probationary Appointments (Instructional)

Schedule 9: Coaching/Extracurricular Appointments (Instructional)

Schedule 13: Salary Change (Instructional)

Schedule 15: Appointments (Non-Instructional)

Schedule 16: Terminations (Non-Instructional)

Schedule 22: Substitute Employee appointments (Inst./Non-Inst.)

Motion carried unanimously.

**Information and
Reports:**

1. Algebra 1B Information Letter from Principal Murphy to Parents
2. Varsity Football Team Success Letter from Principal Murphy
3. Varsity Soccer Team Success Letter from Principal Murphy
4. Progress Report Night Letter from Principal Murphy to Parents
5. Student Trips Not Sanctioned Letter to Parents from Principal Murphy
6. Saturday Academies/Regents Prep Classes Letter from Principal Murphy
7. Personnel Posting
8. Upcoming Events to Board and Cabinet from Principal Smith

Information Sent to Board Week Ending November 16, 2018

1. Congratulatory Letter to State Champions WWHS Wildcat Marching Band from Board of Education Vice President and Superintendent
2. Suffolk Cross Country Letter from Messrs. Ciappetta and Bennardo

Information Sent to Board Week Ending November 9, 2018

1. Facilities Committee Agenda for November 13, 2018
2. Congratulatory Letter to Boys Varsity Team from Superintendent and Board of Education President
3. Congratulatory Letter re Varsity Volleyball Season from Superintendent
4. Congratulatory Letter re Varsity Women's Soccer Team from Superintendent

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5. Personnel Posting
6. October 2018 Enrollment Report

**Committee
Updates:**

Facilities Committee Update: Mr. Ciappetta reported that the Facility Committee meeting took place on November 13, 2018, at Maplewood and the Committee toured the building in preparation of the bond vote in October of 2019. The Facilities Committee met with the principal, assistant principal and head custodian. Recommendations were noted and will be further discussed at later date. Some of the suggestions made were to convert the portable buildings into a STEAM Center, which would also encompass part of the library. A kick ball field and a greenhouse were discussed, and Mr. Ciappetta added that the requests were reasonable.

Renovations to the conference room at the JKAO were discussed; the conference room will be transformed into a state-of-the-art professional development center. All work and materials will be funded through the \$300,000 State and Municipal grant secured by Assemblyman Stern.

Most exciting, Mr. Ciappetta reported, was the cyber-security lab planned for the high school. It will be a showcase lab and the first of its kind on Long Island. Again, funding will be through the SAM grant.

The turf field was reviewed; colors can now be added that will not fade with time—the end result will be an updated, clean look.

The PAC will also receive some loving care with new floor tiles, carpet and stage modifications.

Curriculum Committee Update: In reporting for Mrs. Carey, Mrs. LaCara shared that the Curriculum meeting took place on November 14, 2018. Mrs. LaCara reported that our students will again be involved with the Student Spaceflight Experiment Program (SSEP), and introduced Ms. Mari Scardapane, Supervisor of Data and STEAM. Mrs. Scardapane provided background on the last experiment that had been tested in space four years ago. She added we have 451 students in Grades 5 through 7 participating in the program, and there will be 95 experiments accepted through NASA to be tested. Our students have narrowed the experiments down to three at this point—one dealt with the effect of microgravity of cleaning contact lenses; the second dealt with effectiveness of probiotics while in space; and the third was the effect of microgravity of rusting of iron. Mrs. Scardapane reported that the final experiment will be forwarded and presented at the Smithsonian in Washington, D.C. in June of 2019. All three of the final experiments noted above were from Birchwood fifth-grade students, and, therefore, one of these experiments will be displayed at the Smithsonian. Mrs. Scardapane's enthusiasm for this project was obvious, and she concluded by sharing the final experiment will be announced in December.

SHEF Update: Mr. Joyner reported that representatives from SHEF will be

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visiting each school building during a faculty meeting in an effort to share SHEF's mission and share information pertaining to SHEF, such as PIE grants, payroll deduction and various ways to donate, as well as volunteering opportunities at various SHEF functions.

The April 10th Gala event at the Mansion at Oyster Bay was also discussed; Mr. Joyner announced the honorees as follows: Bob Cangero, representing the District's fine past; Dr. Annie Michaelian representing the District's present; and Eliot Lonardo of Signature Premier Properties as SHEF's business connection. Mr. Joyner also shared that the craft fair on November 17th appeared to be very successful, as did the Food Court that SHEF operates at the craft fair. Mr. Joyner concluded the update and added that SHEF's focus was to publicize the gala event district-wide and town-wide. The next meeting is at 7:30 p.m. on Tuesday, December 18th.

**Comments from
Board Members
and Staff:**

Mr. Bronson reported that the Board Policy Review Committee meetings were coordinated prior to each Board meeting's executive session, and having this schedule has assisted in moving through the NYSSBA recommendations from the recent board policy compliance review in a most efficient manner. Mr. Ciappetta thanked Mr. Bronson for his leadership with this Committee.

Mr. Ciappetta commented favorably on the prior Saturday's Winter Wonderland event that went off seamlessly. Mr. Ciappetta provided thanks to all who worked to make the function as delightful as it was for children and families. Calculations as to how many attended were in the hundreds—probably close to 600 children and adults. The holiday-spirited event far surpassed expectations, and Mr. Joyner also added his appreciation for the event that he and his family enjoyed.

Mr. Ciappetta announced that the District will host its first Christmas tree and Menorah lighting on Sunday, December 2, 2018, at 5 p.m. in front of the James Kaden Administrative Offices. There will be hot chocolate, cookies and a holiday sing-a-long.

Continuing, Mr. Ciappetta added that on Tuesday, December 4th, a ribbon-cutting ceremony for the outside basketball court at Stimson Middle School will take place, a three-year ordeal finally finished.

Mr. Ciappetta reported that on Friday, January 4th at 6 p.m. will be the dedication of the Vincent Altebrando Wrestling Room—more details to follow.

Mr. Ciappetta added his sentiments of hope that everyone had a meaningful Thanksgiving, adding that we had so much to be grateful for in our South Huntington learning family. The glory days of the SHUFSD were here now, and he was extremely proud and grateful for it—it's the best it had ever been.

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Voice of the Residents:

Mrs. Erin Meijer shared her positive experience with the Winter Wonderland. As a parent of a preschooler and a primary school child, the event was wonderful. She especially remarked how lovely it was to have an event that was not school building based—it was so enjoyable to see friends from all the schools and connect at such a pleasant holiday event that brought everyone together. She provided credit to Mrs. Janine D’Elia who had worked the gingerbread cookie decorating table, non-stop!

Executive Session:

Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the Board go into Executive Session regarding a confidential personnel matter. Motion carried unanimously.

Adjournment:

Motion by Mrs DeGaetano, seconded by Mr. Bronson, be it Resolved that the meeting be adjourned. Motion carried unanimously.

The meeting was declared adjourned at 9:30 p.m.



Nicholas R. Ciappetta, J.D., President



Laura McLean, District Clerk

Attachments made part of these legal minutes, pages 723 through 800.