

November 9, 2016

A regular meeting of the Board of Education of South Huntington Union Free School District was held on Wednesday, November 9, 2016, in the Cafeteria of the Birchwood Intermediate School, 121 Wolf Hill Road, Melville, New York.

Present: Board Members:

President

Vice President

Mr. Kaden
Mr. Ciappetta
Mrs. Brieff
Mrs. Carey
Mrs. DeGaetano
Mrs. LaCara
Mr. Nitkewicz

Staff:

Superintendent of Schools

Asst. Supt. for Business & District Operations

Deputy Superintendent

Asst. Supt. for Instruction & Curriculum

Interim Personnel Administrator

District Clerk

Dr. Bennardo
Dr. Centamore
Ms. Harris
Dr. Bloom
Mr. Fallon
Mrs. McLean

Call to Order: Mr. Kaden opened the meeting at 6:30 p.m.

Executive Session: Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the Board go into Executive Session to discuss the employment history of a particular person.
Motion carried unanimously.

Motion by Mrs. Brieff, seconded by Mr. Nitkewicz, be it Resolved that the Executive Session be adjourned.
Motion carried unanimously.

Mr. Kaden opened the Business Meeting at 7:30 p.m. and led the audience in the Pledge of Allegiance.

Public Hearing on District-Wide School Safety Plan: Dr. Bennardo shared with the audience that Dr. Centamore was at the helm of the District-Wide School Safety Plan. Before turning the meeting over to Dr. Centamore, Dr. Bennardo added that School Safety Plans, in general, deal with subject matter that was not pleasant to discuss. However, it was a necessity, and the District's hope that the plan never needed to be implemented.

Dr. Centamore stated that the District-Wide School Safety Plan will be put on the agenda for adoption at our December 14th meeting. Last spring there were legislative and regulatory changes relative to the School Safety Plan; these had since been implemented within the District, such as a School Safety Committee, including members of the Huntington Manor Fire Department, law enforcement, parents, and staff. The Safety Plan provided guidance on protocol to safety and security of our students. The first item accomplished

November 9, 2016

was a review and revamping of current Board safety policies. The recommendations were from Erie1BOCES, and were reviewed by legal counsel. Dr. Centamore shared that the revised policies were on the agenda this evening for the Board's consideration. Additionally, Dr. Centamore reported that he had been appointed as the District's Chief Emergency Officer, and that the District's Safety Team met many times to review safety issues, concerns, and potential threats and have made their recommendations accordingly in the District-Wide School Safety Plan, available on the District's website. Dr. Centamore shared two slides, and addressed how the Plan outlines Risk Reduction/Prevention/Training, Situational Response Protocols (Threats, Acts of Violence, Medical, Weather, Environmental/Technical Hazards) and Guidance for Building-Level Emergency Response Plans. Dr. Centamore continued and stated that the Building-Level Emergency Response included a State provided template with common terminology, training in areas such as violence prevention and mental health, an outline of the number and types of drills, all of which was confidential. The Emergency Response Drills included evacuation, lockdown, lockout, hold in place and shelter in place.

Questions from the audience were addressed; Mr. Bronson asked if there was an occurrence, how was the information provided to students? Dr. Bennardo replied that based upon the age of the student population in the building, information was provided accordingly. At the high school, communication can be blunt and to the point; at a primary school, communication would be shared in a more deliberate manner. Dr. Bennardo further stated that there was an emergency panic-button alarm that under a threatening occurrence, a signal to all computers in the building would flash an alarm message. There was also a landline telephone "hotline" located in each principal's office, as well as the Superintendent's office, linked to 911 for such emergencies.

With no other questions posed, the public hearing concluded.

Adoption of Agenda:

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the revised agenda be adopted.
Motion carried unanimously.

Motion on Minutes through Schedule of Bills (Warrants):

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:

Minutes:

Minutes of Board meeting held on September 28, 2016.

Schedule of Investment Accounts:

Schedule of Investment Accounts, as of August 2016, copy made part of these legal minutes, p. 708.

Treasurer's Report:

Treasurer's Report, August 2016, copy made part of these legal minutes, p. 709.

November 9, 2016

| | |
|---|---|
| Monthly Trial Balance and Bank Reconciliation: | Monthly Trial Balance and Bank Reconciliation, August 2016, copy made part of these legal minutes, pp. 710-728. |
| Monthly Collateral Reconciliation: | Monthly Collateral Reconciliation, as of August 2016, copy made part of these legal minutes, p. 729. |
| Revenue Status Report, General Fund: | Revenue Status Report, General Fund, for August 2016, copy made part of these legal minutes, p. 730. |
| Revenue Status Report, School Lunch Fund: | Revenue Status Report, School Lunch Fund, for August 2016, copy made part of these legal minutes, p. 731. |
| Revenue Status Report, Special Aid Fund: | Revenue Status Report, Special Aid Fund, for August 2016, copy made part of these legal minutes, p. 732. |
| Revenue Status Report, Capital Fund: | Revenue Status Report, Capital Fund, for August 2016, copy made part of these legal minutes, p. 733. |
| Budget Status Report (Expenditures) General Fund: | Budget Status Report (Expenditures), General Fund, for August 2016, copy made part of these legal minutes, pp. 734-741. |
| Budget Status Report (Expenditures) School Lunch Fund: | Budget Status Report (Expenditures), School Lunch Fund, for August 2016, copy made part of these legal minutes, p. 742. |
| Budget Status Report (Expenditures) Special Aid Fund: | Budget Status Report (Expenditures), Special Aid Fund, for August 2016, copy made part of these legal minutes, pp. 743-744. |
| Budget Status Report (Expenditures) Capital Fund: | Budget Status Report (Expenditures), Capital Fund, for August 2016, copy made part of these legal minutes, p. 745. |
| Budgetary Transfer Report: | Budgetary Transfer Report, for August 2016, copies made part of these legal minutes, p. 746. |
| Tax Levy Schedule: | Tax Levy Schedule, for August 2016, copy made part of these legal minutes, p. 747. |

November 9, 2016

Library Tax Levy: Library Tax Levy, for August 2016, copy made part of these legal minutes, p. 747.

Extraclassroom Activity Fund Report: Extraclassroom Activity Fund Report, for August 2016, copy made part of these legal minutes, pp. 748-757.

| Schedule of Bills (Warrants): | <u>Schedule of Bills (Warrants)</u> | | |
|--------------------------------------|---|-------------|----------------|
| | General (A) | Schedule 40 | \$1,661,592.34 |
| | “ “ | V036 | (\$150.00) |
| | School Lunch (C) | Schedule 17 | \$31,951.88 |
| | Special Aid (F) | Schedule 15 | \$144,130.19 |
| | <u>Approved Board Packet of October 28, 2016:</u> | | |
| | General (A) | Schedule 39 | \$220,336.15 |
| | “ “ | V036 | (\$142.19) |
| | School Lunch (C) | Schedule 16 | \$31,944.28 |
| | Special Aid (F) | Schedule 14 | \$147,028.42 |
| | <u>Approved Board Packet of October 21, 2016:</u> | | |
| | General (A) | Schedule 35 | \$1,467,547.75 |
| | “ “ | 36 | \$817,790.19 |
| | “ “ | 37 | \$1,898.60 |
| | “ “ | 38 | \$45.00 |
| | School Lunch (C) | Schedule 14 | \$30,981.19 |
| | “ “ | 15 | \$518.00 |
| | Special Aid (F) | Schedule 13 | \$37,011.13 |
| | Capital Fund (H) | Schedule 1 | \$200,260.35 |

Vote on Minutes through Schedule of Bills (Warrants): Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.
Motion carried unanimously.

Approval of Board Policy §5680 School Safety Plans and Policy §5681 Fire/Evacuation and Emergency Drills, Bomb Threats, and Bus Emergency Drills and Elimination of §5682 Crisis Response: All appropriate groups have had the opportunity to provide input and, as such, the policy is now being submitted to the Board of Education for final approval. After discussion, the Board of Education took the following action:
Motion by Mrs. Brieff, seconded by Mrs. Carey, be it Resolved that Policy §5680, School Safety Plans, and Policy §5681, Fire/Evacuation and Emergency Drills, Bomb Threats, and Sub Emergency Drills, be adopted as submitted, as well as the elimination of Policy §5682, Crisis Response.
Motion carried unanimously.

November 9, 2016

Approval of Memorandum of Agreement for UPSEU Cafeteria Employees:

Motion by Mrs. Carey, seconded by Mrs. La Cara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Memorandum of Agreement made between the District and the UPSEU Cafeteria Employees on October 14, 2016, a copy made part of these legal minutes, pp. 758-762.

Motion carried unanimously.

Mr. Ciappetta requested to review the contract after it was prepared.

Approval of Field Trip Request for Natural Helpers Retreat:

Motion by Mrs. Brieff, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the field trip for the Natural Helpers Retreat for the Walt Whitman Natural Helpers, Grades 9-12, November 10 through November 11, 2016.

Motion carried unanimously.

Dr. Bennardo shared that this was the field trip addressed in a recent Board Update and apologized for the delay with the paperwork. Mrs. Brieff and Mrs. DeGaetano shared their sons had participated in this program, and it was a wonderful opportunity for each of them.

Recommendations for Placement by CSE/CPSE:

Motion by Mr. Nitkewicz, seconded by Ciappetta, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated August 16, 17, 18, 29, 31, September 2, 21, 30, October 5, 6, 7, 11, 13, 14, 16, 17, 18, 19, 20, 21, 24, 25, 26, 28, 29, 31, 2016, and the Committee on Preschool Special Education dated October 5, 6, 13, 18, 21, 26, 2016, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 763-783.

Motion carried unanimously.

Donation of J. & C. Fischer Upright Piano:

Motion by Mrs. Brieff, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the donation of the J. & C. Fischer Upright Piano from the DeBlasio family, residents of the District.

Motion carried unanimously.

Dr. Bennardo shared that it was a beautiful piano and will be maintained in the District Office Conference Room where it will be utilized to enhance various programs. The piano was valued at \$2,500.

Donation from Park Shore Country Day Camp and School:

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the donation of \$2,000 for STEAM related instruction, as well as ten robots and ten tablets for use in the newly completed SHEF Maker Space.

Motion carried unanimously.

Dr. Bennardo expressed his appreciation for this donation and the business partnership with Park Shore Country Day Camp and School.

November 9, 2016

**Donation from
North Atlantic
Industries:**

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the donation of \$1,500 to be utilized in the 2016/2017 First SBPLI Long Island Regional Robotics Competition from the North Atlantic Industries.

Motion carried unanimously.

Dr. Bennardo credited Principal Murphy for bringing this business partnership to the District. Principal Murphy had dealings with North Atlantic Industries while working for the Brentwood School District, and this relationship now benefits the South Huntington School District.

**Approval of Seal
of Biliteracy
Program:**

WHEREAS, New York State has established a Seal of Biliteracy Program to recognize high school graduates who have attained a high level of proficiency in listening, speaking, reading, and writing in one or more languages in addition to English;

WHEREAS, the State Seal of Biliteracy certifies attainment of a high level of proficiency by graduating high school pupils in one or more languages in addition to English;

WHEREAS, the Board of Education of the South Huntington Union Free School District desires that the District participate in this program so that the District may formally recognize students who have studied and attained a high proficiency in two or more languages by high school graduation;

Motion by Mrs. Brieff, seconded by Mrs. Carey, BE IT RESOLVED that the Board of Education of the South Huntington Union Free School District hereby authorizes the participation in the New York Seal of Biliteracy Program; and

BE IT FURTHER RESOLVED, the Board of Education hereby authorizes the Assistant Superintendent for Instruction and Curriculum to take any and all actions necessary for full participation in such program.

Motion carried unanimously.

Dr. Bennardo shared that the Seal of Biliteracy was a distinction now available to our students through our Dual Language Program. Attainment of the Seal reflects considerable advancement after graduation. Dr. Bennardo credited Dr. Bloom for securing this distinction for the District, similar to the National Honor Society Seal. It provided gravities to the graduate. Dr. Bloom thanked Principal Murphy, Ms. Lugovina, and Ms. Blanco for their work with the Seal of Biliteracy Program.

November 9, 2016

**Request for
Supplemental Sick
Bank:**

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the SHTA request for a supplemental sick bank for the SHTA member, as discussed during Executive Session, a copy made part of these legal minutes, pp. 784-785.

Motion carried unanimously.

**Approval for
Conference for
Outstanding
Educator Award:**

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the attendance to the Outstanding Educator Award Presentation on November 19, 2016, for Board members and the Superintendent at the Unity Church of Healing Light.

Motion carried unanimously.

Dr. Bennardo proudly shared that Mrs. Harris had been selected to receive the Outstanding Educator Award at the November 19th gala event hosted by the Unity Church of Healing Light. The audience provided Mrs. Harris with a round of applause. Mrs. Harris thanked the Board, Cabinet and audience, and stated that when one of our own receives such recognition, it was not just for the individual, but rather for the District as a whole. She thanked everyone for all that was done for our children.

Personnel:

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 786-796, and authorizes implementation thereof:

Schedule 7: Temporary Replacement Appointments (Instructional)
Schedule 9: Coaching/Extracurricular Appointments (Instructional)
Schedule 11: Terminations (Instructional)
Schedule 13: Salary Change (Instructional)
Schedule 15: Appointments (Non-Instructional)
Schedule 16: Terminations (Non-Instructional)
Schedule 22: Substitute Employee appointments (Inst./Non-Inst.)

Motion carried unanimously.

**Information and
Reports:**

1. Invitation to the Board to the Andrew Peers Wrestling Tournament on December 3, 2016, 9 a.m. to 7 p.m., WWHS
2. Invitation to the Board to the Gugliotta Basketball Tournament on December 27 and December 29, 2016, WWHS
3. Invitation for Huntington Manor Fire Department to be Recognized at Board Meeting of November 30, 2016
4. Thank You Letter from Dr. Bennardo re Resident's Donation re Korg Digital Piano Donation for WWHS Dance Studio
5. Letter to Student Participants of "Burning Bases Kickball Tournament" from Dr. Bennardo
6. Letter from Principal Murphy to Parents re Progress Nights, Regents Examinations, and Independent Assistance for SAT Examinations

November 9, 2016

7. Letter from Ms. Lugovina to Parents re 2017-2018 Academic Program
8. Letter from Ms. Lugovina to Parents re Financial Assistance
9. SHTA Minutes of Executive Board Meeting held October 24, 2016
10. The Silas Scoop, November, 2016
11. The Countrywood Chronicle, November, 2016
12. The Weekly Newsletter, November 2, 2016
13. The Long-Islander (1)
14. Oakwood's Principal's November Newsletter

Information Sent Home Week Ending October 28, 2016

1. District-Wide School Safety Plan Memorandum from Dr. Centamore
2. Thank You Letters to Oakwood Chorus Students re Board Recognition
3. Thank You Letters to PTA Council President Eleanora Ferrante and Wildcat Booster Club President Jayne O'Toole for Board of Education Recognition Gifts
4. Thank You Letters to Oakwood and Countrywood Student Board of Education Recognition Presenters
5. Congratulations Letter to Marching Band Students from Dr. Bennardo re Securing the NYS Title
6. Letter to Girls Soccer Team re Outstanding Playoff Game from Dr. Bennardo
7. Invitation to Board from BOCES re Dinner at Wilson Tech, December 1, 2016
8. Newsletter, October 26, 2017
9. Countrywood Night Out Invitation to Board – Under the Sea – Arts in Education Fundraiser, Friday, November 18, 2016

Information Sent Home Week Ending October 21, 2016:

1. PTA Brick Presentation to Board with Accompanying Notification Card
2. New York/Long Island School Safety Conference Flyer/Hold the Date
3. Letter to Mr. McCready from Dr. Bennardo re Donation of Breast Cancer Wristbands for Breast Cancer Awareness Month
4. Congratulations Letter to WWHS Students of the Month/September from Dr. Bennardo

Committee Updates:

Mr. Kaden asked Mr. Ciappetta for comments regarding the October 20th Facilities Committee meeting. Mr. Ciappetta shared that the Committee has one million dollars for capital projects. The first item discussed was the Walt Whitman High School's main office renovation. The side entrance door will be renovated so that the main office staff can view the hallway. Mr. Ciappetta also reported that last year's project, the District Office SHIP Playground, was fully completed, and the ribbon-cutting ceremony took place earlier in the day.

Mr. Nitkewicz expressed his appreciation for the playground for the SHIP students and to the Facilities Committee for its implementation. He praised the Committee for their district-wide work, which greatly improved our school buildings.

November 9, 2016

Mr. Ciappetta reported that the NYSED was taking up to 36 weeks for project approval, which was becoming increasingly frustrating. He also referenced the baseball fields and the problems with drainage. The Committee was considering use of clay and/or soil to remedy the issue. More analysis was required.

Mr. Ciappetta also spoke of the lead testing issue. Mr. Kaden asked Dr. Bennardo to comment on this issue. Dr. Bennardo stated that the prior testing was conducted back in September when the 20-parts per billion requirement was in effect. 300 sites were tested, 16 of which failed the first draw, but fine with the second draw. However, Dr. Bennardo explained, the District's expectation was to have the first draw be successful, and the 16 sites that failed with the first draw were replaced. Recently the testing required 15-parts per billion and included custodial sinks, and replacements were made to conform with this latest requirement. Dr. Bennardo credited Mr. Kennedy for keeping the District ahead with this initiative.

Dr. Bennardo also spoke of the mold situation in the four portables at the elementary schools. There had been some mold from the summer weather; it was cleaned and tested, however, it was not something that we wished to continue doing year after year. Dr. Bennardo shared that the Facilities Department was looking into a more permanent solution. The testing will continue throughout the year, even in the winter months.

On a final note, Mr. Ciappetta shared that the recommendation for a new SHIP playground was a good one. If there were any other projects, Mr. Ciappetta urged members of the audience to make those recommendations for consideration by the Facilities Committee.

Mr. Nitkewicz again stated his heartfelt gratitude to the Facilities Committee for their tremendous efforts, and he personally thanked Mr. Ciappetta for all that he does in this regard.

**Comments from
Board Members
and Staff:**

Mr. Kaden stated that the recent NYSSBA's Conference went very well, and Dr. Bloom did a great job with the z-Space presentation.

Mr. Nitkewicz shared that he had the opportunity to hear a renowned presenter on Autism speak. He found her presentation to be extremely touching in that she had been a famous speaker on this subject prior to the birth of her child, who later was diagnosed with Autism. Her presentation touched upon her background as a presenter, as well as a parent, making it all that much more meaningful. Mr. Nitkewicz stated that she was simply outstanding. Her comment, that you pack for Sweden and end up in the Antarctic, rang true. Mr. Nitkewicz then shared his great appreciation for our South Huntington School District's work with Autistic children.

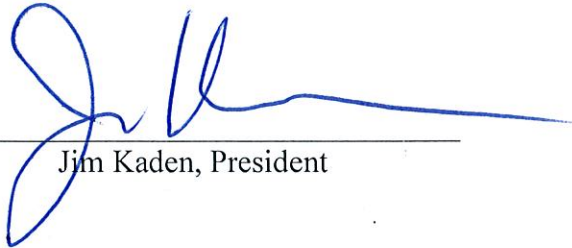
**Voice of the
Residents:**

Visitors were invited to participate.

November 9, 2016

Adjournment: Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the meeting be adjourned.
Motion carried unanimously.

The meeting was declared adjourned at 8:06 p.m.



Jim Kaden, President



Laura McLean, District Clerk

Attachments made part of these legal minutes, pages 708 through 796.