

September 14, 2016

A regular meeting of the Board of Education of South Huntington Union Free School District was held on Wednesday, September 14, 2016, in Conference Room B of the Administration Building, 60 Weston Street, Huntington Station, New York.

**Present:      Board Members:**

President

Mr. Kaden  
Mrs. Brieff  
Mrs. Carey  
Mrs. DeGaetano  
Mrs. LaCara  
Mr. Nitkewicz

**Staff:**

Superintendent of Schools  
Asst. Supt. for Business & District Operations  
Deputy Superintendent  
Asst. Supt. for Instruction & Curriculum  
Interim Personnel Administrator  
District Clerk

Dr. Bennardo  
Dr. Centamore  
Ms. Harris  
Dr. Bloom  
Mr. Fallon  
Mrs. McLean

**Absent:      Mr. Ciappetta**

**Call to Order:**      Mr. Kaden opened the meeting at 6:30 p.m.

**Executive Session:**      Motion by Mrs. Brieff, seconded by Mrs. DeGaetano, be it Resolved that the Board go into Executive Session to discuss the employment history of a particular person.  
Motion carried unanimously.

Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the Executive Session be adjourned.  
Motion carried unanimously.

Mr. Kaden opened the Business Meeting at 7:42 p.m. and led the audience in the Pledge of Allegiance.

**Adoption of Agenda:**      Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the revised agenda be adopted.  
Motion carried unanimously.

**Motion on Minutes through Schedule of Bills (Warrants):**      Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:

**Minutes:**      Minutes of Board meeting held on July 6, 2016.

**Schedule of Investment Accounts:**      Schedule of Investment Accounts, as of June, 2016, copy made part of these legal minutes, p. 426.

**Treasurer's Report:**      Treasurer's Report, June, 2016, copy made part of these legal minutes, p. 427.

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<b>Monthly Trial Balance and Bank Reconciliation:</b>	Monthly Trial Balance and Bank Reconciliation, June, 2016, copy made part of these legal minutes, pp. 428-447.
<b>Monthly Collateral Reconciliation:</b>	Monthly Collateral Reconciliation, as of June, 2016, copy made part of these legal minutes, p. 448.
<b>Revenue Status Report, General Fund:</b>	Revenue Status Report, General Fund, for June, 2016, copy made part of these legal minutes, p. 449.
<b>Revenue Status Report, School Lunch Fund:</b>	Revenue Status Report, School Lunch Fund, June, 2016, copy made part of these legal minutes, p. 450.
<b>Revenue Status Report, Special Aid Fund:</b>	Revenue Status Report, Special Aid Fund, June, 2016, copy made part of these legal minutes, p. 451.
<b>Budget Status Report (Expenditures) General Fund:</b>	Budget Status Report (Expenditures), General Fund, for June, 2016, copy made part of these legal minutes, pp. 452-459.
<b>Budget Status Report (Expenditures) School Lunch Fund:</b>	Budget Status Report (Expenditures), School Lunch Fund, for June, 2016, copy made part of these legal minutes, p. 460.
<b>Budget Status Report (Expenditures) Special Aid Fund:</b>	Budget Status Report (Expenditures), Special Aid Fund, for June, 2016, copy made part of these legal minutes, pp. 461-462.
<b>Budget Status Report (Expenditures) Capital Fund:</b>	Budget Status Report (Expenditures), Capital Fund, for June, 2016, copy made part of these legal minutes, pp. 463.
<b>Budgetary Transfer Report:</b>	Budgetary Transfer Report, for June, 2016, copies made part of these legal minutes, pp. 464-465.
<b>Tax Levy Schedule:</b>	Tax Levy Schedule, June, 2016, copy made part of these legal minutes, p. 466.
<b>Library Tax Levy:</b>	Library Tax Levy, June, 2016, copy made part of these legal minutes, p. 466.
<b>Extraclassroom Activity Fund Report:</b>	Extraclassroom Activity Fund Report, June, 2016, copy made part of these legal minutes, pp. 467-474.

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<b>Schedule of Bills (Warrants):</b>	<u>Approved – Board Packet of September 2, 2016</u>		
	General (A)	Schedule 17	\$352,450.49
	School Lunch (C)	Schedule 6	\$168.98
	“ “	Schedule 7	\$1,200.00
	Special Aid (F)	Schedule 7	\$124,450.89
	<u>Approved – Board Packet of August 26, 2016</u>		
	General (A)	Schedule 14	\$1,467,547.75
	“ “	Schedule 15	\$284,650.88
	“ “	Schedule 16	\$2,106,436.80
	“ “	Schedule V016	(\$36.00)
	School Lunch	Schedule 5	\$40.08
	Special Aid (F)	Schedule 6	\$216,353.78
	<u>Approved – Board Packet of August 19, 2016</u>		
	General (A)	Schedule 12	\$100,477.80
	“ “	Schedule 13	\$148,231.34
	School Lunch	Schedule 4	\$9,356.88
	Special Aid (F)	Schedule 4	\$26,551.20
	“ “	Schedule 5	\$346.50

**Vote on Minutes  
through Schedule of  
Bills (Warrants):**

Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.  
Motion carried unanimously.

**Appointment of  
CSE/CPSE  
Chairperson and  
CSE/CPSE Sub-  
Committee  
Chairperson:**

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the appointment of Cynthia Quinlan as CSE/CPSE Chairperson and CSE/CPSE Sub-Committee Chairperson for the 2016/2017 school year.  
Motion carried unanimously.

Dr. Bennardo asked Mrs. Harris to comment; Mrs. Harris shared that Mr. Matthew Prah left the district for a supervisory position, and Ms. Quinlan had successfully been selected through a vigorous interview process as the Assistant Supervisor for Special Education. As she was not in this position when the organizational meeting was conducted, the appointments are required. Dr. Bennardo added that Ms. Quinlan was a phenomenal choice for this position, and he and his team look forward to working with her.

**Approval of  
Attendance for the  
Nassau-Suffolk School  
Boards Association’s  
Annual Resolution  
Dinner Meeting:**

Motion by Mrs. Brieffer, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the attendance of the Superintendent and Board of Education members to attend the Nassau-Suffolk School Boards Association’s Annual Resolution Dinner Meeting on September 21, 2016, at the Fox Hollow Inn, Woodbury, New York.

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**Approval of  
Attendance for the  
NYSSBA's 97<sup>th</sup>  
Annual Convention:**

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the attendance of the Superintendent and Board of Education members to attend NYSSBA's 97<sup>th</sup> Annual Convention in Buffalo, New York, from October 27<sup>th</sup> through October 29, 2016.

Motion carried unanimously.

Dr. Bennardo shared that Dr. Bloom will be a presenter at the forthcoming convention. Mrs. Brieff asked Dr. Bloom what he will be presenting, to which Dr. Bloom responded that he will be displaying the z-Space, 3-D technology software and how it inspires students.

**Approval of  
Professional  
Development  
Plan/Statement of  
Certification:**

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the annual certification of the Professional Development Plan for the 2016/2017 school year and submission thereof to the New York State Education Department, a copy made part of these legal minutes, p. 475.

Motion carried unanimously.

Dr. Bennardo asked Dr. Bloom to comment; Dr. Bloom reported that the Professional Development Plan requires certification each year; he also added that this year there will be updates with new procedures, and the revised Plan will be submitted to the Board for approval at a later date.

**Approval of Chief  
Emergency Officer:**

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the appointment of Dr. Joseph T. Centamore as the Chief Emergency Officer for the District for the 2016/2017 school year.

Motion carried unanimously.

**Approval of Foster  
Grandparent  
Program for  
Oakwood, Birchwood,  
and Maplewood  
Schools:**

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District and the Federation of Organizations Foster Grandparent Program have entered into Memorandums of Understanding with Oakwood Primary Center, Birchwood Intermediate School, and Maplewood Intermediate School for the 2016/2017 school year, and the Board of Education authorizes the Superintendent or his designee to sign said agreements.

Motion carried unanimously.

Dr. Bennardo shared with the audience that Mr. Frank Fallon was the District's new Interim Personnel Administrator, and has been a lifelong member of the education profession. Dr. Bennardo added that the District was fortunate to have such a dedicated professional join the team. Mr. Fallon thanked Dr. Bennardo, and reported that the Grandparent Program was a win-win situation for the District. The grandparent provides service to our students at no expense, and the students benefit by having a caring, kind adult in their classroom. The program benefits the students and the grandparent volunteers.

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**Approval to Declare  
Equipment Obsolete:**

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the recommendation to declare the following items obsolete:  
Two Dishwaster Units—one at Memorial, one at Walt Whitman High School;  
Large Safe—located in the Accounts Payable/Purchasing Office, a copy made part of these legal minutes, p. 476.  
Motion carried unanimously.

Dr. Bennardo stated that Mrs. Buhse, in her new role with the School Lunch Office, was recommending that these three items be declared obsolete, so the items can be removed and/or destroyed in an efficient and safe manner.

**Recommendations for  
Placement by  
CSE/CPSE:**

Motion by Mr. Nitkewicz, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated March 14, 16, 17, 18, 21, April 5, 6, 7, 8, 11, May 5, 6, June 7, 8, 9, 13, 14, 15, 16, 17, 21, 30, July 11, 25, August 3, 4, 7, 8, 11, 17, 22, 31, 2016, and the Committee on Preschool Special Education dated March 17, April 1, 15, May 19, July 20, August 3, 4, 9, 16, 17, 30, September 1, 2016, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 477-509.  
Motion carried unanimously.

**Approval of Nutrikids  
Point-of-Sale  
Program:**

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the School Lunch Program to initiate the Nutrikids Point-of-Sale Program commencing with the 2016/2017 school year.  
Motion carried unanimously.

Dr. Bennardo explained that Nutrikids was a debit card system, whereby students do not need to carry cash. However, students may continue to pay cash for meals if that was what parents prefer. The only other function of the system to be used provides a cumulative inventory of products used in the School Lunch Program. Additionally, aid for the program can be secured from Eastern Suffolk BOCES and will be self-sustaining through the School Lunch Program. Mr. Kaden asked if the Nutrikids card contains a picture of the student; the response provided was that it does, therefore, it could only be used by the student.

**Approval of District-  
Wide Safety Team:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the members of the District-Wide School Safety Plan as submitted, with the Board of Education member to be identified once the meeting dates/times were established, as well as the various representatives from each District bargaining unit, a copy made part of these legal minutes, p. 510.  
Motion carried unanimously.

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Dr. Bennardo asked Dr. Centamore to comment; Dr. Centamore reported that the first meeting of the District-Wide Safety Team will be before the next September 28<sup>th</sup> Board of Education meeting and in the late afternoon. Mr. Kaden questioned who from law enforcement will be involved; Dr. Centamore shared that Officer Drew Fiorello, as well as Michael Pastore as an Emergency Responder from the Town of Huntington. Mr. Kaden asked to have the date of the first meeting sent to all Board members so that a member could consider participating. Dr. Centamore agreed.

**Approval of  
Donation:**

Motion by Mrs. LaCara, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the donation of \$2,000 from Mathnasium of Huntington to be used for Chrome Notebook Name Tags for our current sixth-grade class. Motion carried unanimously.

Dr. Bennardo credited Mr. Lee Nober for securing the District's first technology-supported sponsorship. Mathnasium has graciously provided the funds to be used for the purchase of the name tags for each sixth-grader's Chromebook, which the student maintains throughout Grades 6 through 12. Dr. Bennardo asked Mr. Nober, who was in the audience, to speak to this donation. Mr. Nober shared that Ms. Darryl Mancuso and Dr. Bloom played vital roles with this endeavor. Mr. Nober stated that the sponsorship is a win-win as Mathnasium wants to help students at an earlier age.

**Request to Remain in  
South Huntington  
Schools:**

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the parent request to have her 12<sup>th</sup>-grade daughter remain at Walt Whitman High School to conclude her senior year, a copy made part of these legal minutes, p. 511. Motion carried unanimously.

Dr. Bennardo shared that "senior" requests are typically honored allowing 12<sup>th</sup>-grade students to remain and graduate from Walt Whitman High School.

**Personnel:**

Motion by Mrs. DeGaetano, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 512-534, and authorizes implementation thereof:

- Schedule 3: Administrative/Supervisory Appointments (Instructional)
- Schedule 5: Part-time Appointments (Instructional)
- Schedule 7: Temporary Replacement Appointments (Instructional)
- Schedule 8: Re-Employment to Positions (Instructional)
- Schedule 9: Coaching/Extracurricular Appointments (Instructional)
- Schedule 11: Terminations (Instructional)
- Schedule 12: Leaves of Absence; Ext. of Sick Leave
- Schedule 13: Salary Change (Instructional)
- Schedule 15: Appointments (Non-Instructional)

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Schedule 16: Terminations (Non-Instructional)  
 Schedule 17: Leaves of Absence (Non-Instructional)  
 Schedule 20: Re-Appointments (Non-Instructional)  
 Schedule 22: Substitute Employee appointments (Inst./Non-Inst.)  
 Motion carried unanimously.

**Information and Reports:**

Information and Reports

1. Thank you note from Mr. Kaden to Board Members and Colleagues
2. Letter from Ms. Marjorie Cozzetto re American Cancer Society Making Strides Walk
3. The Countrywood Chronicle - September 2016
4. Oakwood Primary Center September Calendar

Information Sent to Board Week Ending September 2, 2016

1. Letter from Principal Murphy to Parents re 15<sup>th</sup> Anniversary of 9/11
2. Letter from Principal Murphy to Parents re Program Orientation Night, September 15, 2016
3. The Silas Scoop, September 2016
4. Letter to Board from The First National Bank of Long Island
5. Speakers Bureau Informational Brochure, 2016/2017

Information Sent to Board Week Ending August 26, 2016

1. Memorandum from Brian Sales, President, Nassau-Suffolk School Boards Association re CHILD ABUSE IN AN EDUCATIONAL SETTING, REPORTING REQUIREMENTS FOR SCHOOL BOARD MEMBERS, to be held at a session at the Resolutions Dinner, Wednesday, September 21, 6:30 p.m. at the Fox Hollow Country Club, Woodbury
2. The Long-Islander (1)

Information Sent to Board Week Ending August 19, 2016

1. Letter from Principal Toto to Parents re Meet & Greet, August 31, 2016
2. Letter from Principal Murphy to Students/Parents re Start of New School Year
3. Invitation from Mr. and Mrs. Martin, Parents of Andrew Martin, to the Board of Education, Dr. Bennardo and Mr. Kennedy to Eagle Scout Court of Honor on October 1, 2016

**Comments from Board Members and Staff:**

Mr. Nitkewicz expressed his satisfaction with receiving the iPad whereby agendas/minutes/materials will be provided in a paperless manner through the Boardpaq software. Mrs. Brieff also commented how pleased she was to finally go paperless. Both agreed that the software is very user friendly.

Dr. Bennardo provided appreciation for SHEF's contribution in paying for the food used with the staff barbeque on Superintendent's Conference Day. Dr. Bennardo also stated that SHEF's Family Fun Day was a huge success last Saturday, September 10<sup>th</sup>, at the West Hills Day Camp. Also mentioned was how smoothly the District's opening was, and Dr. Bennardo also expressed appreciation for the staff.

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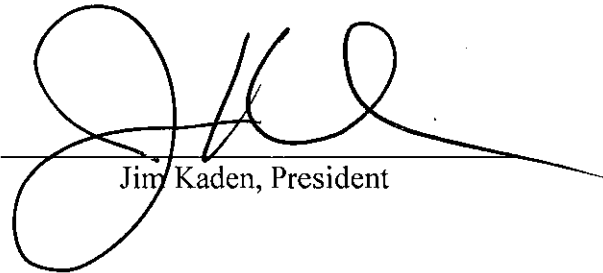
**Voice of the Residents:**

Visitors were invited to participate.

**Adjournment:**

Motion by Mrs. Brieff, seconded by Mrs. Carey, be it Resolved that the meeting be adjourned.  
Motion carried unanimously.

The meeting was declared adjourned at 8:01 p.m.



Jim Kaden, President



Laura McLean, District Clerk

Attachments made part of these legal minutes, pages 426 through 534.